



Norfolk CASA
Job Opening
Temporary contracted position
01 or 02/2022 and ending 06/30/2022

Outreach Assistant
\$23.00 per hour
416 hours (flexible but averages 26 weeks at 16 hours per week)
Total award for this contracted position: \$9,568.00

Outreach Assistant - Contracted

To assist in researching and networking to bring the mission of Norfolk CASA to a broader audience. To create and/or attend community outreach events, social media events, and special campaign events representing Norfolk CASA.

ARPA justification for use of this contractor:

An Outreach Assistant would assist in getting our messaging out to the community through a number of projects such as conducting informational sessions, maintaining a social media presence, attending community child-centered events, creating specific campaigns for Child Prevention Month and the Give Local 757 Campaign, and assisting in the agency's special events.

EEO commitment:

It is the policy of Norfolk CASA to recruit, hire, train, promote and pay all persons without regard to race, color, religion, national origin, gender expression, socioeconomic status, sexual orientation, age or ability, provided that the person is capable of performing the essential functions of their job after reasonable accommodation.

How to apply: To apply, please submit a cover letter, resume, and contact information for three references to norfolkcasa@norfolkcasa.com. Incomplete applications will not be considered.

To find out more about Norfolk CASA visit us at www.norfolkcasa.com or find us on Facebook at Norfolk CASA.